

Matthew Scott Nadeau

(b) (6)

Highest Grade: 12

Availability: Job Type: Permanent

Term

Work Schedule: Full-Time

Shift Work

Desired locations: US - WA

US - AK

US - AZ

US - CA

Work Experience: General Services Administration

01/2017 - Present

400 15th Street SW

Salary: \$3,100.00 USD Bi-weekly

Auburn, WA 98001 US

Hours per week: 40

Series: 1176

Pay Plan: GS

Grade: 12

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

Building Management Specialist - Program Manager

Program Manager who oversees a variety of improvements in to the Janitorail and Related Services industry with a budget overseeing 14 Million Dollars and approximately 42 major contract actions per year. Manager with building operations, maintenance, repair, alteration, historic preservation, recycling, concessions, safety, environmental and security in GSA- owned and leased buildings assigned. The facilities managed consist a very large building or complex groups of large buildings

and facilities. These buildings are most often high rise, totally enclosed buildings with extensive operating plants.

Building Managers monitor efficient occupant space utilization energy and water conservation, sustainability and environmental hazards programs, and fire and security protection. Monitors programs related to tenant safety and comfort. Reviews plans and specifications for projects in assigned buildings and participates on teams which evaluate and recommend materials and equipment related to HVAC, electrical, standby generators, lighting, fire protection systems, and vertical transportation systems.

Building Manager in managing the building operations and maintenance personnel whether contractors or Federal employees to 1) monitor and evaluate performance of major building systems including HVAC, electrical, water distribution and fire life safety; 2) adjust performance of systems as necessary to improve building energy and water efficiency and maintain proper indoor air quality; 3) conduct trouble-shooting at the equipment, system and building levels in compliance with laws and regulations; and, 4) manage building automation systems (BAS) and Computerized maintenance management systems (CMMS) to enable proactive or predictive maintenance, establish control strategies, and align operations and financial management.

U S Coast Guard

09/2014 - 01/2017

1519 Alaskan Way South

Salary: \$75,546.00 USD Per Year

Seattle, WA 98134 US

Hours per week: 40

Series: 4749

Pay Plan: WS

Grade: 09

Maintenance Supervisor

Provide a Comprehensive knowledge at the journeyman level on HVAC, electrical, pipe fitting, and/or carpenter work for the modification, renovation, and construction of:

HVAC, and electrical systems (at 120 through 13,200 volts), including, Package Units, split Units, Steam Operated Units, and Gas Powered Systems. Each system with electrical power requirements. Can Repair and replace lighting, lightning and signal lines, circuits, transformers, primary and secondary distribution panel boards, switchgear, emergency power systems, transfer switches and generators.

Plumbing water supply, waste, vent, storm, sewage systems, medical gas, air and vacuum systems, pumps, grinders, compressors, heaters, filters and lift stations.

Structures, metal stud walls, block walls, door frames, doors, windows, trim work, ceilings, floors, casework, building frames, rafters and concrete forms.

Capabilities in each area of the mechanical and electrical trades are at the journeyman level with little or no supervision. Abilities allow for complete overhaul and replacement of units, with ability to plan and execute full drawn plans of detail. Installation of new units and ability to read and design blueprints if necessary.

United States Coast Guard

06/2014 - 09/2014

1519 Alaskan Way South

Salary: \$64,251.00 USD Per Year

Seattle, WA 98134-1192 US

Hours per week: 40

Series: 4749

Pay Plan: WG

Grade: 10

This a time-limited appointment or temporary promotion

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

Maintenance Mechanic

Provide a Comprehensive knowledge at the journeyman level on HVAC, electrical, pipe fitting, and/or carpenter work for the modification, renovation, and construction of:

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Plumbing water supply, waste, vent, storm, sewage systems, medical gas, air and vacuum systems, pumps, grinders, compressors, heaters, filters and lift stations.

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Low Income Housing Institute

05/2012 - 06/2014

2407 1st Ave. Ste 200

Salary: \$52,000.00 USD Per Year

Seattle, WA 98104 US

Hours per week: 25

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

Maintenance Supervisor

The Facilities Supervisor for the purpose of scheduling, establishing priorities, troubleshooting building system (security, fire, HVAC, mechanical and/or electrical) problems, assigning tasks, coordinating work orders and projects and/or monitoring the work of other personnel and contractors. Ensures that technicians and contractors are aware of and in compliance with county/State/Federal conduct policies, established safety practices; conducts preliminary investigations of on-the-job accidents and injuries; identifies the need and arranges for safety training and/or personal protective equipment to reduce the possibility of accidents and injuries.

Provide Safety Training for employees in work methods and procedures, sets standards, and monitors employees' performance on work orders, providing input to Area management staff for performance evaluations; makes recommendations to Facilities Manager regarding employees' skills and required training; assists with technical on-the-job skills and soft-skill training and mentoring of assigned staff.

Maintains an inventory of equipment and supplies required for assigned maintenance projects; estimates time, materials and equipment required for jobs assigned; requisitions materials as required.

Serves as a Primary Supervisor over subordinate employees and contractors performing building systems and equipment maintenance, HVAC, carpentry, painting and electrical, electronic security, and Unit Turns of resident Units. Preparing/reviewing technical engineering specifications and statements of work covering complex and diverse engineering designs or changes to the Building Operations. Provides direction on grounds maintenance work; makes daily work assignments and instructs subordinates as necessary; inspects work in progress upon completion to ensure compliance with work orders, plans, specifications and standards; analyzes and resolves technical problems encountered in the work; enforces safety rules and regulations. Has a full understanding of assigned contractors' scope of work, terms and schedules.

Investigates complaints and requests for general building maintenance, HVAC, carpentry, painting, electrical, electronic security, and grounds maintenance work; conducts site inspections and determines the extent of needed maintenance or repair work; prepares estimates of material, equipment and labor requirements for necessary maintenance and repair work.

Responds and assigns appropriate technicians and contractors to respond to emergency response events such as health, safety, fire, and/or flood events. Acts as emergency response facility coordinator as needed following Continuity of Operations (COOP) protocol.

Maintains daily work records and employee time cards; prepares required written reports.

Real Assets Contractor Services

10/2010 - 05/2012

270 S Hanford Street

Salary: \$48,000.00 USD Per Year

Seattle, WA 98134

Hours per week: 40

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

Seattle, WA 98134 US

Mechanical Engineer

Maintenance Department Manager for eleven Commercial complexes in the Seattle Metro area.

Overall responsible for the integrated day to day operations for a 50 year old facility complex. This includes HVAC, Electrical, Plumbing, Doors and Locks, Renovations, Cleaning inspections, Fire Safety and lawn maintenance. The job also has vehicle maintenance requirements to include buses for transportation of students. The overall job is assuring that no lost time events occur, so emergency maintenance, and ability to transition easily is essential.

NAVAL SPECIAL WARFARE CENTER

08/2006 - 04/2010

1300 Seal Road

Salary: \$74,000.00 USD Per Year

San Diego, CA 92155 US

Hours per week: 40

Series: 1640

Pay Plan: GS

Grade: 12

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

Deputy Facilities Director

Facilities Maintenance Director with impeccable experience in Planning and Estimating of Organizational Budgetary Processes through implementation of Recurring/ Preventive and Corrective Maintenance packages. This allows customer planning and processing of Facilities Assets.

Mechanical Engineer with extensive knowledge in Heating, Ventilation, Air Conditioning, Direct Digital Control (DDC), Fire Controls, Electrical distribution, Building Renovations and Plumbing.

Prepares and executes schedules, balancing, monitoring of planned execution and Preventive Maintenance/ Corrective Maintenance workloads to support customer package funding requirements and allocation of proper budgetary needs in material requisitions and labor management, allocating to

provide viable resource benefits in execution of project designs. Understand process improvement and Work Control Group (WCG) and Technical Work Group (TWG) asset management. Provide daily oversight for acquisition issues, budget expenditures and oversight of all real property sustainment, restoration and modernization (SRM) work and facilities services.

Understanding of current Code requirements and establish common practices for safe operations. Familiarity of Maintenance allows for competitive marketing strategies between Minor, Specific, Service and Recurring functions to elevate deficiencies and solve problems in inadequate facility operations.

Acting on personnel matters concerning subordinates such as making or reviewing proposed performance standards and performance ratings, approving leave requests, proposing disciplinary and commendatory actions, recommending the selection and endorsement of promotions, transfers and separations of employees. Carrying out EEO policies and communicates support of these EEO policies.

Skilled in Oral and written communication and the ability to function independently and with others to accomplish goals and strategies to meet mission orientated programs. Superior supervision ability and knowledge of department policies and procedures utilizing effective resource management in applying long range plans, milestone goals and policies needs of Department operations in correlation with Facilities Management goals and objectives.

NAVAL SPECIAL WARFARE CENTER

10/2003 - 08/2006

1319 Trident Way

Salary: \$74,000.00 USD Per Year

Brier, WA 98036 US

Hours per week: 40

Series: 0802

Pay Plan: GS

Grade: 11

Supervisor: (b) (6)

Okay to contact this Supervisor: Yes

Facilities Specialist

Provide Management and Contractual oversight on all Building development within Naval Special Warfare Center Facilities. This is to include day to day operational repairs and necessary services to ensure all training & operations perform with little or no lost manpower. The primary focus is to ensure safety of Operations and provide a purpose driven plan to ensure all repairs and contractual agreements are met with a can do attitude of performance.

Provide Heating Ventilation and Air Condition oversight in all contracts, repairs and necessary service. Provide Management and training to enhance the Facilities personnel in the overall

readiness of mission related goals. Maintain 42 main Instructional / Operational Facilities to ensure all necessary requirements for Safety/ Environmental Compliances are met to include Logs and charts for the Inspection processes.

Engineer and Design Military Construction projects which include Billeting for Students, Medical Facilities, and Instructional Facilities on multiple year Construction projects which include Blueprint reading and design. Analyze budgets and provide annual Spend plans, Travel Plans and maintain an Average of 2.5 Million Dollar budget Annually.

Education: (b) (6)

[REDACTED]

Argosy University
San Diego, CA US

(b) (6)

Relevant Coursework, Licensures and Certifications:

Refrigeration Service Engineers Society Universal ID #019400978

ESCO Institute Automotive Refrigeration Certified

University of San Diego HVAC Digital Controls

Job Related Training: Facilities Project Seminar – Project Planning/ MILCON Construction, 02-2007

#111 Understanding Basic Electricity/ Electronics 40hrs, 07-93

#141 Understanding Basic Air Condition Refrigeration, 40 hrs, 09-95

Motor Vehicle Recovery and Reclaiming of Air Conditions 35hrs, 06-96

Direct Digital Controller and Functions, 40hrs, 09-95

Voger Series Micro controls , Trane Parts Center 20hrs 06,96

Financial Management of Business Systems, 46 hrs, 05-89

Career Development for supervisors,40hrs,07-89

Languages: French

Spoken: Novice

Written: Novice

Read: Intermediate

Affiliations: (b) (6)

Professional Publications: (b) (6)

References: (b) (6)

(b) (6)